

ADMINISTRATIVE HANDBOOK FOR THE NORTHERN GREAT PLAINS SECTION OF THE SOCIETY FOR RANGE MANAGEMENT

Adopted January 1998

Revised October 2001

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NORTHERN GREAT PLAINS SECTION SOCIETY FOR RANGE MANAGEMENT HISTORICAL SKETCH

Upon official establishment of the (American) Society of Range Management in January 1948, northern plains and Rocky Mountain members of the Society began discussing the formation of a section. Some members suggested each state (Montana, North Dakota, South Dakota) form a section, leaving Canadian members to decide their own future. Other members called for a section based on commonality of regional rangeland characteristics and range management problems and practices. At Miles City, Montana, in November 1949, members favoring a regional approach to sectional boundaries succeeded. A constitution and bylaws were established and submitted to the Society. On January 12, 1950, the constitution was approved by the Society Council, thus establishing the Northern Great Plains (NGP) Section.

The first constitution did not establish a specific boundary; it stated ". . . who reside in Montana, North Dakota, South Dakota, and Canada, and other Society members who are interested in the Northern Great Plains." Members from western Montana and Alberta requested a change in the definition of Section membership to permit their membership in the Section. This proposal was rejected, leaving western Montana and Alberta members no choice but to establish a new section, the Northern International Mountain Section. That Section was renamed the International Mountain (IM) Section in 1950. In December of 1950, the South Dakota members of the Section concluded they had sufficient membership and interest to establish a state section. The South Dakota Section was established in 1950.

The western boundary of the Section has always been somewhat controversial. The boundary was not described in the first constitution and bylaws. In 1951, the two Section Councils (NGP and IM) met and agreed on a new boundary description. This boundary left some "mountain country" in the NGP Section and some "plains country" in the IM Section. The NGP Section revised their constitution in 1968 to describe the boundary as "... a south-north line running through Chance, Bridger, Columbus, Big Timber, Harlowtown, Moccasin, and Great Falls, continuing north to include that part of Alberta lying east of the line running through Aden, Bow Island, Brooks, Settler, Camrose and Edmonton." The IM Section met and revised their eastern boundary to essentially describe the same boundary. A new NGP boundary change was approved by both sections and the National Board of Directors in 1994. It reads "For administrative purposes, the NGP Section shall be considered to include the State of North Dakota, the provinces of Manitoba and Saskatchewan, and that part of Montana lying east from the eastern boundary of the following counties: Toole, Pondera, Teton, Cascade, Meagher, and Park. In the early 1960's, fall group meetings of the NGP Section were organized in North Dakota, Montana, Alberta, and Saskatchewan, were operational for a few years. In 1968, the Section had its first Chapter formed in North Dakota. The Yellowstone Chapter, south of the Missouri River was formed in 1971 and the International Chapter, north of the Missouri River and centered around Swift Current, was formed in 1972. In 1980, a petition was submitted by members north of the Missouri River in Montana to form a Hilina Chapter and was accepted by the Section. In 1987, the Prairie-Parkland Chapter was formed in the province of Saskatchewan. Membership has generally increased each year of Section existence. There were 104 members in 1951 with a 1995 membership of 315 making the NGP Section the fourth largest. Two Student Chapters are

official members of the Section. The Montana State University Chapter joined the Section in 1951 and the North Dakota State University Chapter joined the Section in 1982.

CONSTITUTION AND BYLAWS OF THE NORTHERN GREAT PLAINS SECTION OF THE SOCIETY FOR RANGE MANAGEMENT

Constitution Article 1. NAME

The name of the section shall be the Northern Great Plains Section of the Society for Range Management (SRM).

Article 2. OBJECTIVES

Objectives shall be those of the Society with emphasis on problems of the Northern Great Plains and encouragement of local discussion groups.

Article 3. MEMBERSHIP

Persons shall be eligible for membership, who are members of the Society in good standing, regardless of residence.

Article 4. BOUNDARY

For administrative purposes the Northern Great Plains Section shall be considered to include the State of North Dakota, the Provinces of Manitoba and Saskatchewan, and that part of Montana lying east of the eastern boundaries of the following counties: Toole, Pondera, Teton, Cascade, Meagher, and Park.

Article 5. OFFICERS

Section 1. Officers of the Section shall consist of a Section President, a Section President-elect, and a Section Secretary-Treasurer.

Section 2. The Section shall have a governing body which shall consist of the Section President, Section President-elect, immediate past President, and four elected Board of Director members, and three Chapter Presidents.

Section 3. The term of office of the Section President, President-elect, and immediate past President shall be one year. The term of Chapter Presidents shall be one year or a term which is consistent with the respective Chapter Bylaws. The term of the Board of Directors shall be two years. The term of office of the Secretary-Treasurer shall be for an indefinite period, subject to the following stipulations: This office shall be appointive with such appointment to be made by

the Section Board of Directors for an indefinite term of office with such term of office subject to termination by the incumbent's resignation submitted to the Section Board of Directors or by appointment of another member at the discretion of the Section Board of Directors.

Section 4. No officer or Board of Directors member, except for the Secretary-Treasurer, shall be eligible for re-election to the same office until at least one year has elapsed after the end of his/her respective term.

Section 5. Vacancies in any unexpired term of office shall be filled from among the members by a majority vote of the Board of Directors. Vacancies created by a lack of a Chapter President shall not be filled by the Board of Directors, but left vacant until the respective Chapter holds an election or makes an appointment according to their Chapter bylaws

Section 6. All officers and Board of Directors, except for the Secretary-Treasurer, shall assume office at the annual winter meeting of the Section held in conjunction with the SRM annual winter meeting.

Article 6. NOMINATION AND ELECTION OF OFFICERS

Section 1. All officers and Board of Directors except the Secretary-Treasurer shall be elected by letter ballot which shall be sent to all members by the Secretary-Treasurer except as provided for in Article 5, Section 5.

Section 2. The President shall appoint a Nominations Committee and an Election Committee no later than August 1 of each year. These committees shall consist of no fewer than three members each. The Nominations Committee shall prepare a list of candidates which shall consist of at least two candidates for each office. This list shall be transmitted to the Secretary-Treasurer not later than September 15.

Section 3. Nominees for the office of Section President will be chosen to coincide with the rotation of the respective Summer Section meetings, as specified in Article 7.

Section 4. The offices of Board of Directors shall consist of four positions. At least one Board of Directors member from Saskatchewan/Manitoba, North Dakota, and Montana shall be in office each year.

Section 5. The Secretary-Treasurer shall send all members a typed or printed ballot containing a list of all candidates nominated by the Committee not later than October 1. The ballots shall be returned to the Secretary-Treasurer in a sealed envelope not later than October 20 and shall be counted by the Election Committee and Secretary-Treasurer. The candidates receiving the larger number of votes for each office shall be declared elected. A tie vote for any office shall be resolved by the Board of Directors.

Section 6. the election of chapter Presidents shall be conducted by their respective Chapters.

Article 7. MEETINGS

Meetings shall be held at such times and places as determined by the Board of Directors, with the following stipulations: annual summer meetings shall be rotated among the geographic units of Montana, North Dakota, and Saskatchewan/Manitoba, in the sequence: Montana, Canada, North Dakota, etc. Annual winter meetings shall be held in conjunction with annual winter meetings of the Parent Society (SRM). There shall be at least one business meeting in each year.

Article 8. AMENDMENTS

Section 1. Proposed amendments to the constitution shall be submitted to all members.

The constitution may be amended by a two-thirds affirmative vote of the members voting.

Section 2. Amendments may be proposed at any business meeting of the Section, providing they are submitted in writing, and bear the written endorsement of at least ten members. Such proposed amendments shall not be voted upon at the meeting but shall be open to discussion and modification and to vote as to whether, in their original or modified form, they shall be mailed to Section members for action.

Section 3. A ballot shall be sent with the proposed amendment and the voting shall be by methods outlined for voting for officers (Art. 6, Sec. 5), closing at noon of the twentieth day preceding the next announced business meeting of the Section. The presiding officer at the meeting of the Section following the close of the ballot shall announce the results, and if the amendment is adopted it shall thereupon take effect.

Article 9. ENDOWMENT FUND

Section 1. NGP-SRM Endowment fund – There is hereby established a fund to be designated *The Northern Great Plains Section of the Society for Range Management Endowment Fund*. The official abbreviation shall be the *NGP SRM Endowment Fund*. The Northern Great Plains Governing Board or "Council" shall notify the Montana Department of Revenue and the IRS of the establishment of this Fund and confirm its status as a public charity.

Section 2. *The NGP SRM Endowment Fund* shall consist of donations, gifts, devises and bequests directed thereto. The current cash value at the time of these donations, gifts and bequests shall be considered the cash principle of the *NGP SRM Endowment Fund*.

Section 3. *The NGP SRM Endowment Fund principle shall be irrevocably held in perpetuity* and shall be kept distinct from operating funds of the NGP Section SRM. Funds may be pooled or commingled with other funds so long as the principle and earnings of the *NGP SRM Endowment Fund* can be identified, and therefore, kept distinct.

Section 4. *The NGP SRM Endowment Fund* shall be managed by the Governing Board or "Council" and Secretary-Treasurer of the Northern Great Plains Section. The managers shall administer the investing of these funds in a manner considered to be professionally sound and

financially prudent. Management may employ investment advisory or management services. The managers shall be empowered to retain and invest in any real or personal property, whether or not it produces a current return, including mortgages, securities, stocks, bonds, debentures, and other securities of profit or nonprofit corporations. The managers shall be empowered to establish trusts, memorials, scholarships or other types of fiduciary funds. They may NOT act as Trustee of any trust, as specified in the Articles of Incorporation.

Section 5. The managers shall assure that all investments and expenditures are in accordance with the provisions of the Articles of Incorporation and within the NGP Section's 501 (c) 3 Tax Status. The managers shall annually make a full statement of the condition of the *NGP SRM Endowment Fund* to the NGP Section membership.

Section 6. The revenue upon the sale or maturity of any assets, securities or other properties held by the *NGP SRM Endowment Fund*, shall be identified as principle and income. That amount identified as principle must be retained in the Fund. The managers will then declare income as income available for expenditure and income to be reinvested in the Fund. In declaring income, the management shall consider the protection of the historic dollar value as specified under the "Uniform Management of Institutional Funds Act". Declared income to be reinvested will from then forward become part of the principle of the *NGP SRM Endowment Fund*.

Section 7. The declared income available for expenditure from the *NGP SRM Endowment Fund* shall be devoted, expended and/or applied to the use and benefit of the NGP Section SRM as determined by the NGP Council. The declared income available for expenditure may be commingle with the Fund or other monies, but will be available for use now or in the future.

Section 8. The Council must encourage potential contributors/donors to seek tax counseling and legal advice prior to contributing to the *NGP SRM Endowment Fund*.

BYLAWS

Article 1. MEMBERSHIP Section 1. Persons shall be eligible to belong to the Northern Great Plains Section who have been certified by the Executive Vice President of the Society for Range Management as members in good standing.

Article 2. DUTIES OF OFFICERS AND CONDUCT OF BUSINESS

Section 1. The Board of Directors will manage the affairs of the Section in conformance with the provisions of its constitution. It shall direct the investment and care of funds of the Section; take measures to advance the interest of the Section; disseminate technical knowledge by publications, meeting, and other media; and generally direct its business.

Section 2. The President shall have general supervision of the affairs of the Section. He shall appoint necessary committees and preside at meetings of the Board of Directors and the Section. He shall, during his term in office, attend the Section Officers' meeting at the time of the annual

National meeting.

Section 3. The President-elect shall, in the absence of the President, preside at meetings and discharge the duties of the President; in the event neither can serve, the Board of Directors shall appoint a Chairman *pro tempore*. He shall endeavor to attend the Section Officers' Meeting at the time of the annual National meeting.

Section 4. The Secretary-Treasurer shall be the Executive Officer of the Section and shall be accountable to the President. The Secretary will be expected to attend all business meetings of the Section. He/she will outline and duly record the business and proceedings thereof, maintain a suitable membership file; conduct the correspondence of the Section and keep full records of the same; make a report which will be presented at the annual meeting of the Section and perform all other duties which may from time to time be assigned by the President. He/she shall collect all dues and receive and deposit all monies in the name of the Section and shall pay all bills when certified by the President. He/she shall make a financial report which shall be presented at the annual meeting of the Section. He/she shall also make reports to the Editors of the Journal of Range Management and Rangelands on activities of the Section.

Section 5. It shall be the duty of the Board of Directors to formulate policies, and carry out the will of the Section membership as expressed at annual meetings. Board of Directors should stand ready to represent the Section regarding Society business when called upon by the President.

Section 6. The business of the Section shall be conducted on a calendar year basis Unless herein specified, business will be conducted under *Roberts Rules of Order*.

Article 3. AMENDMENTS

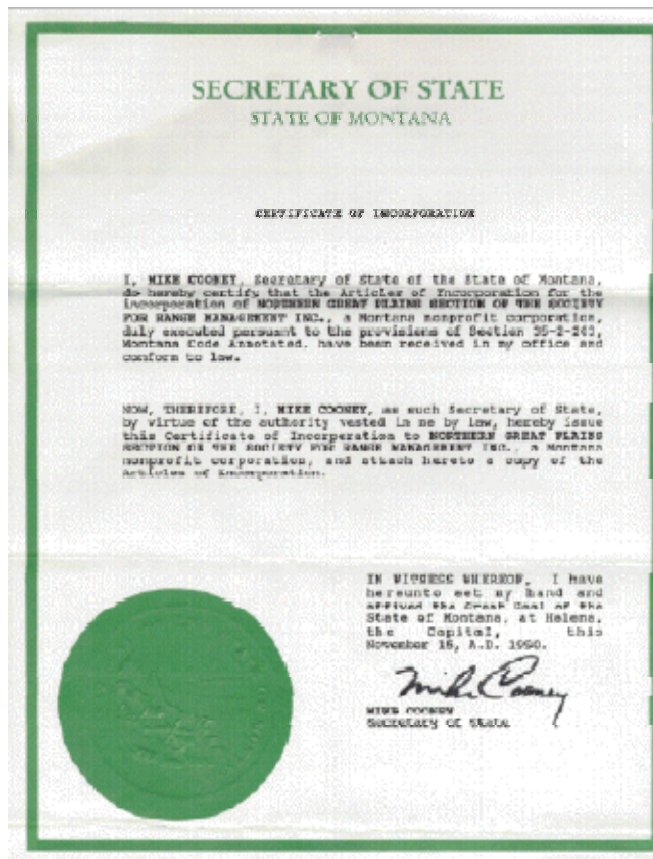
Section 1. Proposed amendments to the constitution shall be submitted to all members. The constitution may be amended by a two-thirds affirmative vote of the members voting.

Section 2. Amendments may be proposed at any business meeting of the Section, providing they are submitted in writing, and bear the written endorsement of at least ten members. Such proposed amendments shall not be voted upon at the meeting but shall be open to discussion and modification and to vote as to whether, in their original or modified form, they shall be mailed to Section members for action.

Section 3. A ballot shall be sent with the proposed amendment and the voting shall be by methods outlined for voting for officers (Art. 6, Sec. 4), closing at noon of the twentieth day preceding the next announced business meeting of the Section. The presiding officer at the meeting of the Section following the close of the ballot shall announce the results, and if the amendment is adopted it shall thereupon take effect.

ARTICLES OF INCORPORATION

A. Certificate of Incorporation



B. Articles of Incorporation of the Northern Great Plains Section of the Society for Range Management Inc.

KNOW ALL MEN BY THESE PRESENTS: That we, the undersigned, do hereby voluntarily associate ourselves together for the purpose of forming a non-profit corporation under and by virtue of the Montana Non-profit Corporation Act, and hereby certify that the provisions hereof are hereby constituted as the Articles of Incorporation of said association:

FIRST: That the name of the said corporation shall be:

NORTHERN GREAT PLAINS SECTION OF THE SOCIETY FOR RANGE MANAGEMENT INC.

SECOND: That the purposes and objectives for which the said corporation is formed are as follows:

To properly take care of the basic rangeland resources of soil, plants, and water, and to develop understanding of rangeland ecosystems and of the principles applicable to the management of range resources; and

To assist all who work with range resources to keep abreast of new findings and techniques in both the science and art of range management, and to improve the effectiveness of range management; and

To obtain from range resources the products and values necessary for man's welfare, and to create a public appreciation of the economic and social benefits to be obtained from the range environment; and

To promote the professional development of its membership with emphasis on problems of the Northern Great Plains.

In furtherance of and to carry out the foregoing purposes and objectives, the corporation shall have and be able to:

(a) Accept, hold, invest, reinvest, and administer any gifts, bequests, devises, benefits, trusts (but not act as Trustee of any trust) and property of any sort, without limitation as to the amount or value, and to use and disburse the income or principal thereof for exclusively non-profit purposes as authorized and set forth in these Articles, and

(b) To receive, mortgage and convey real and personal property and to receive and distribute gifts and charities and/or carry out the obligations of any trust imposed by will or deed of trust or otherwise, where the trust created is for any charitable purpose; to purchase, build, construct, erect, and occupy and manage buildings of every kind and character; to borrow money in its corporate name, and to issue notes or other evidences of indebtedness; to purchase or otherwise acquire, hold, own, hypothecate, pledge, and assign bonds and securities issued by other corporations or securities of individuals including bonds of the United States, or any other corporations; to purchase, lease, acquire, own, sell, vend, trade, assign, transfer, pledge, and exchange and/or dispose of any and all kinds of personal property.

THIRD: That the principal place of business of the corporation is to be located in Miles City, Montana with the powers and authorities however, to maintain places of business and other branch offices at other places either in the State of Montana, or elsewhere.

FOURTH: That the registered offices of the corporation shall be located at Route 1, Box 2356, Miles City, Montana 59301, and until further change the registered agent of the corporation shall be Marshall R. Haferkamp, whose address is Route 1, Box 2356, Miles City, Montana 59301.

FIFTH: That the corporation shall have perpetual existence.

SIXTH: That the concerns and business affairs of said association shall be managed by a Board of Directors, which may also be referred to as a Council; and that the number of its Directors shall be seven (7), and which shall include the President, President-Elect., Immediate Past President, and four (4) additional Directors, and the names and residences of those who are appointed until their successors are elected and qualified, are as follows:

| Name | Address |
|------------------|--|
| Orville Myrvang | Room 230, Walter Scott Building Regina, Saskatchewan, Canada S4S 0B1 |
| Dennis Phillippi | 8325 Goldstein Lane Bozeman, Montana 59715 |
| Tammy Decock | P. O. Box 1700 Forsyth, Montana 59327 |
| Grant Griffin | Room 230, Walter Scott Bu Regina, Saskatchewan, Canada S4S 0B1 |
| Jeff Printz | 1507 7th Aenue NE Jamestown, North Dakota 58401 |
| Nancy Fraser | Room 132, Walter Scott Building Regina, Saskatchewan, Canada S4S 0B1 |
| Chuck Lura | NDSU Bottineau, North Dakota 58318 |

SEVENTH: That the name and address of the incorporator is as follows: MARSHALL R. HAFERKAMP Route 1, Box 2356 Miles City, Montana 59301

EIGHTH: This corporation is not organized for direct gain to itself and is therefore established without capital stock.

NINTH: No part of the income or net earnings of the corporation shall inure to the benefit of, or be distributable to any member, director or officer of the corporation or any other private individual (except that reasonable compensation may be paid for services rendered to or for the corporation effecting one or more of its purposes, and reimbursement may be made for any expenses incurred for the corporation by any officer, director, agent or employee, or any other person or corporation, pursuant to and upon authorization to the Board of Directors); and provided further that no member, director or officer of the corporation or any other private individual shall be entitled to share in any distribution of any of the corporate assets on dissolution of the corporation or otherwise. No substantial part of the activities of the corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation. The corporation shall not participate or intervene in any political campaign on behalf of any candidate for public office.

No part of the assets of the corporation shall inure to the benefit of or be distributable to any organization whose income or net earning or any part thereof inure to the benefit of any private shareholder or any substantial part of the activities of which consists of carrying on propaganda or otherwise attempting to fluenge legislation.

Upon dissolution of the corporation, all. of its assets shall@ be paid over or transferred to one or more exempt organizations of the kind described in Section 501(c)(3) of the Internal Revenue Code.

Notwithstanding any other provision hereof, this corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization which is tax-exempt under the provision of Section 501(c)(3) of the Internal Revenue Code of 1954, as amended from time to time.

TENTH: The corporation hereby indemnities and holds harmless its officers, directors, former officers, former directors, and any other subordinates against actual expenses and costs (including attorneys' fees) incurred as a result of any claim against him or hereby reason of

carrying out his or her responsibilities for the corporation except for cases of negligence or misconduct.

ELEVENTH: Management and regulation of the property and affairs of said association; and the officers and members and the manner which selection thereof, shall be fixed and provided by By-laws which may provide for the expulsion of members. TWELFTH: Annual and special meetings of said corporation will be formed, convened and conducted at such times and in such manner as the By-laws of the corporation shall provide.

IN WITNESS WHEREOF, the incorporator has hereunto set his hand and seal this 18th day of October, 1990. _____ MARSHALL R. HAFERKAMP STATE OF MONTANA) ss COUNTY OF CUSTER) On this 18th day of October 1990, before me, the undersigned, a Notary Public for the State of Montana, personally appeared MARSHALL R. HAFERKAMP, known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that said person executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written _____ (Rhea L. Larson) Notary Public for State of Montana Residing at Miles City, Montana My Commission Expires: 9/15/93

(NOTARIAL SEAL)

TAX EXEMPT STATUS INFORMATION

INTERNAL REVENUE SERVICE DEPARTMENT OF THE TREASURY
DISTRICT DIRECTOR
P O BOX A-3290 DPN 22-2
CHICAGO, IL 60690

Date: **JUN 07 1991** Employer Identification Number: 45-0418014

Contact person: MS. Y. ABSTON
NORTHERN GREAT PLAINS SECTION OF THE SOCIETY FOR RANGE
MANAGEMENT INC.
RT 1 BOX 2356
MILES CITY, MT 59301
Contact Telephone Number: (312) 886-1278
Accounting Period Ending: December 31
Form 990 Required:
YES
Addendum Applies: NO

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal

income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act of failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that

NORTHERN GREAT PLAINS SECTION OF you would no longer be classified as a section 509(a)(2) organization.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a

Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

In accordance with section 508(a) of the Code, the effective date of this determination letter is November 15, 1990.

This determination is based on evidence that your funds are dedicated

NORTHERN GREAT PLAINS SECTION OF

to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should maintain records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain dedicated to the required purposes and that they will be used for those purposes by the recipient.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-304, C.B. 1956-2, page 306).

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation

status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,
R.S. Wintrobe, Jr.
District Director

RESPONSIBILITIES AND DUTIES OF GOVERNING BOARD

I. Structure

A. The Governing Board or "Council" shall consist of the President, President-elect, immediate past President, four elected Board of Directors, and three chapter presidents.

B. Terms of office

1. The term of office of the Section President, Section President-elect, and immediate past President shall be one year. The term of Chapter Presidents shall be one year or a term which is consistent with the respective bylaws.
2. The term of the Board of Directors shall be two years.
3. The term of office of the Secretary-Treasurer shall be for an indefinite period.
4. No member of the Governing Board shall be eligible for re-election to the same office until at least one year has elapsed after the end of their respective term.
5. Vacancies in any unexpired term of office shall be filled from among the members by a majority vote of the Board of Directors. Vacancies created by a lack of a Chapter President shall not be filled by the Board of Directors, but left vacant until the respective chapter holds an election or makes an appointment according to their Chapter bylaws.
6. All members of the Governing Board shall assume office at the annual winter meeting of the Section held in conjunction with the SRM annual winter meeting.

C. Elections

1. All members of the Governing Board shall be elected by letter ballot.
2. The Secretary- Treasure shall be appointed by the Board of Directors.

3. Membership of the Board of Directors will consist of at least one member each from Montana, North Dakota, and Canada. When the 'rotating' director is elected that director will come from the same state at the President for that year (Adopted by the Board of Directors, January 1999)

4. The Section Presidency shall rotate sequentially among states/countries in the order of Montana, North Dakota, and Canada.

II. Function

A. Board of Directors

1. The Board of Directors will manage the affairs of the Section in conformance within the provisions of the Constitution.

2. Specifically, the Board of Directors shall:

a. direct the investment and care of funds of the Section,

b. take measures to advance the interest of the Section,

c. disseminate technical knowledge by publications, meeting, and other media; and generally direct its business,

d. formulate Section policies that reflect the will of the Section membership,

e. stand ready to represent the Section regarding Society business when called upon by the President, and

f. appoint members to fill vacancies in any unexpired terms of Section offices.

B. President

1. The President serves as the CEO of the Section in charge of Section business.

2. Specifically, the President shall:

a. appoint necessary committees and chairpersons, activate task forces, etc. before time of annual meeting,

b. serve as presiding officer at Section business meetings,

c. serve as Section representative on SRM Advisory Council,

d. nominate Secretary-Treasurer for Board of Directors approval,

e. appoint Nomination-Election Committee no later than August 1 of each year, and

f. keep Section members informed of Section and parent society activities through Section Newsletter, Annual Report during Annual Business Meeting, and through other avenues of communication as needed.

C. President-Elect

1. shall serve the Section as President in the absence of the President,
2. shall serve as Section representative on SRM Advisory Council,
3. shall appoint committee Chairpersons-Elect, to serve as committee Chairpersons during President-Elect's tenure, before time of Annual Meeting,
4. will develop annual budget for year of tenure and present such budget to Governing Board during the Annual Meeting.

D. Secretary/Treasurer

1. Secretarial Duties

- a. record minutes of all Governing Board and Section business meetings. Provide copies of minutes to Section officers and directors, newsletter editor, and archivist in timely manner,
- b. immediately following the Annual Meeting, forward list of current year officers, directors, and committee chairpersons to parent Society,
 - keep a 3-year record of all Section meeting minutes, committee reports, notes, etc. After the third year, send the oldest file to Section Archivist
 - assist Nominations & Elections Committee in conducting annual elections by:
 - 1.) insuring names of candidates are forwarded to Newsletter Editor in sufficient time so that mail-in ballots can be published a minimum of 60 days prior to Annual Meeting,
 - 2.) counting returned ballots to determine winners and forwarding such information to members of Governing Board, and
 - 3.) retaining ballots for three years prior to destroying.
- e. provide Governing Board verbal and written report of activities at all formal BOD meetings. Provide verbal report to general membership at all general membership meetings, and
 - maintain close administrative liaison with parent Society. As appropriate, send copies of Tax I.D. numbers, meeting minutes, financial statements, and resolutions passed to parent Society.
 - Maintain text files for Handbook, update and distribute updates as directed by Governing Board.

2. Treasurer's Duties

- a. keep an accurate and up-to-date record of all Section financial transactions,
 - b. make recommendations to BOD as to most appropriate financial institution for keeping Section funds, investments monies, etc. Following BOD approval, establish appropriate accounts, protocols, etc. to insure Section funds are secure, adequately monitored, and appropriately invested,
 - c. file appropriate income tax returns, etc. as required,
 - d. maintain close liaison with parent society on all financial matters affecting Section,
 - e. assist President-Elect in developing annual budget,
 - f. maintain 3-year file of financial activities, records, etc. and annually send oldest file to Section Archivist, and
 - g. provide Governing Board with verbal and written reports of Section's financial status and activities at all formal Governing Board meetings and at other times as requested, and provide verbal report to general membership at general membership meetings.
3. The Secretary/Treasurer shall report directly to the Section President any unusual circumstances or discrepancies affecting the Section business.

COMMITTEE GUIDELINES

I. General Guidelines

- A. Continuing committees are those whose business is carried forward year to year. Continuity is desirable; thus, a minimum of one-half of committee members will be retained annually.
- B. Annual committees are those whose functions are completed within a year; thus, membership can be entirely different each year at the discretion of the President.
- C. A task force committee is any committee organized to address specific issues over varying periods of time. Number of members and duration of service can vary annually and among task forces depending upon President's desires.

II. Nominations and Elections Committee

- A. Function

The primary responsibility of this committee is to select candidates for Section officers and conduct election.

B. Structure

1. Committee shall consist of the three most recent Section past-Presidents, and
2. the immediate past-President will serve as Chairman.

C. Primary Duties

1. Select the slate of officers, confirm their desire to serve if elected, and establish that they are members in good standing of SRM,
2. forward list of viable candidates to Secretary-Treasure 120 days prior to Annual Meeting,
3. verify election results by review of activities with Secretary-Treasure, and
4. prepare written and verbal reports outlining committee's activities and proposals for Governing Board review at their regularly scheduled meetings.

III. Youth Activities Committee

A. Function

The purpose of the committee is to initiate and sustain viable programs for youth.

B. Structure

1. The committee will consist of nine members, three each from Canada, North Dakota, and Montana. If possible, at least one member of committee should be a member of the range faculty at Montana State University, another from the faculty at North Dakota State University, and another from the University of Saskatchewan to facilitate awarding of Section sponsored scholarships (see 3.b. below), and
2. tenure will be for three years minimum and the Chairperson will be a member who has served a minimum of two years on the committee.

C. Primary Duties

1. Coordinate Section's sponsorship of Youth Range Workshops,
2. assist personnel at Montana State University, North Dakota State University, and the University of Saskatchewan in selecting outstanding range students as recipients of Section scholarships,

3. select at least one youth each from Montana, North Dakota, and Canada to attend and participate in the Youth Forum at parent Society's Annual Meeting when adequate funding is available via Section's budgeted funds and associated sponsorship funds. Committee will:

a. determine adequacy of funds on an annual basis, and

b. make all travel arrangements relative to transportation, housing, meals, etc.

4. initiate new programs for youth as the need and opportunity arises. Specifically, Committee focus will be on:

a. enhancement of range educational activities,

b. utilization of all available Section resources (i.e., financial and human) to increase knowledge and understanding of rangeland resources and the management thereof, and

c. provide recognition of Section's outstanding youth and associated range activities and programs.

5. provide written and verbal reports of committee's activities and proposals to the Governing Board at their regularly scheduled meetings.

IV. Public Affairs Committee

A. Function

The primary purpose of the Public Affairs Committee is to assist the Section and its officers in responding to public affairs matters relating to rangeland resources and their use. The committee provides the mechanism for the Section to exert constructive influence on decisions and actions which have bearing on the welfare of range ecosystems and their products.

B. Structure

1. Committee will consist of two subcommittees, American and Canadian, of four members each, two from the United States membership and two from the Canadian membership,

2. Membership tenure will be two years

3. the full committee will be co-chaired by the two subcommittee chairs.

C. Primary Duties

1. Full committee will address issues of concern to both United States and Canadian members whereas subcommittees will address in-county issues of concern,

2. stay abreast of public issues and activities within the United States and Canada that are of concern to the Section. If such issues or activities appear to have national significance, they should be brought to the attention of the Society Public Affairs Committee. Encourage all Section members to actively monitor issues of importance to Section an/or parent Society and alert Committee as deemed appropriate,
3. provide timely and accurate information and guidance to the Governing Board concerning public issues and problems that affect the management of rangeland resources,
4. as deemed necessary, draft Section Position statements for Governing Board's action. When so doing, Committee must make every effort to properly represent the beliefs of the overall Section membership in preparation of statements and comments,
5. coordinate committee activities with those of other Section committees and with the parent Society's Public Affairs Committee when appropriate,
6. provide written and verbal reports on committee's activities and recommendations to the Governing Board at their regularly scheduled meetings and on other occasions when requested, and
7. provide Section Archivist copies of all position statements and/or resolutions developed by the committee with statement indicating action taken by Governing Board.

V. Awards Committee

A. Function

The purpose of this committee is to develop protocols, standards, and procedures to insure outstanding members of Section are duly recognized by Section and parent Society.

B. Structure

1. Full committee will consist of six members, two each from Montana, North Dakota, and Canada
2. committee tenure shall be for three years

C. Primary Duties

1. Nominate Section members for appropriate parent Society awards on continuing basis.
2. Nominate Section members to Governing Board for Section Awards on continuing basis. Section awards and criterion are:

- *Northern Great Plains Section Outstanding Achievement Award* presented to members of the NGPS for their accomplishment and contribution in the art and science of range management
- *Northern Great Plains Section Young Range Professional Award* presented to outstanding range professionals in the NGPS under the age of 35 on January 1st of the year the award is to be conferred.
- *Northern Great Plains Section Excellence in Grazing Management Award* presented to producers that demonstrate exceptional accomplishments and contributions in the art and sciences of grazing management on their lands.

3. Establish firm nomination guidelines and protocols (see Appendix A) for all Awards.

Recommended guidelines are:

a. no member of Governing Board will be eligible for any Section Awards during time of service.

b. a maximum of 1% of Section membership will be awarded either the Outstanding Achievement or Young Range Professional Award in any given year. A maximum of 3% of membership can be awarded the Excellence in Grazing Management in any given year, and

c. nominations must be submitted to Governing Board NLT 30 days prior to presentation of awards at Annual Meeting.

4. Insure all award recipients, to maximum extent possible, remain confidential until formal announcement by Section.

5. Prepare and distribute appropriate publicity about award recipients following award announcements.

6. Contact nominators of unsuccessful nominees and encourage resubmission if appropriate.

7. Maintain close liaison with parent Society's Awards Committee.

8. Provide written and verbal reports on committee's activities and recommendations to the Governing Board at their regularly scheduled meetings and on other occasions when requested, and

9. Assist President-Elect in developing annual budget.

VI. Membership Committee

A. Function

Purpose of committee is to provide leadership and assistance in developing programs and activities to retain Section's current members and recruit new members.

B. Structure

1. Committee will consist of nine members, three each from Montana, North Dakota, and Canada.
2. Member tenure will be three years.
3. Chair will follow same rotation schedule as Presidency. President and President-Elect should make every effort to have Chairperson serve on parent Society's Membership Committee.

C. Primary Duties

1. Actively recruit new members to the Society for Range Management and the Northern Great Plains Section.
2. Chair should maintain close communication with members of Governing Board so as to provide timely updates on membership status and committee activities. Chair will receive reports directly from SRM office in Denver. These reports should be reviewed to keep abreast of status of membership. Reports sent from the SRM office in Denver will include:
 - a. Every two to three months
 - 1.) List of new members
 - 2.) Reinstated members
 - 3.) Transfers into Section
 - 4.) Transfers out of Section
 - 5.) Lost members
 - 6.) Expired members
 - 7.) Changes of addresses
 - 8.) Changes of names
 - 9.) Numerical report of membership status
 - Periodically a complete list of current section members
 - Every two months, after reports are received from Denver, contact and encourage delinquent members to submit dues to retain membership in the Society. Contact those people whose names appeared on the expired list on the previous report and whose names are not on the reinstated list of the current report.

3. Quarterly, Chair should provide the President with a list of new members and should assist the President with welcoming new members with at least a letter (a personal contact is much better).

4. Provide the Newsletter Editor with an up-to-date list of members. It is helpful to provide a short list of names with changes in the main list. Also, a membership status report should be provided for publication in each edition of the newsletter.

5. Develop and maintain a list of ideas for recruiting and retaining members. The list should be updated each year and given to the incoming committee Chairman. All committee members should have input into development of the list. The SRM Membership Committee Chair should be contacted for a copy of the ideas prepared by the International Committee.

6. Each member of the committee should have an adequate supply of membership brochures and applications.

7. When a new member is recruited, a committee member should be assigned responsibility to provide a personal welcome to the new member (this is in addition to the welcome from the President).

8. Recruitment material should be made available at all Section sponsored activities (especially field days and tours).

9. The designated representative at each college and university should be provided with membership recruitment material and information concerning SRM activities to be provided to student members.

10. The committee Chairman will represent the Section at SRM Membership Committee meetings held during the SRM Annual Meeting and at other times as necessary.

11. Time Specific: The following functions should be conducted during a specific time period.

a. January-February

1.) Review reports from Denver and then:

A.) Provide President with a list of new members

B.) Contact members reported expired in September-October and that have not been reinstated by November-December.

2.) Obtain lists of December graduates from college representatives. Information will be used later in the year to help with transition from student member status to regular member status.

3.) Work with college representatives to encourage students to send change of address notices to Denver SRM office.

4.) Chairperson should attend SRM Annual Meeting to represent the Northern Great Plains Section in SRM Membership Committee meetings.

5.) Prepare and present report to the general membership during Annual Meeting.

b. March-April

1.) Review reports from Denver and then:

A.) Provide President with a list of new members

B.) Contact members reported expired in November-December and that have not been reinstated by January-February.

2.) Contact college representatives to encourage recruitment of student members.

c. May- June

1.) Review reports from Denver and then:

A.) Provide President with a list of new members

B.) Contact members reported expired in January-February and that have not been reinstated by March-April.

2.) College representatives prepare a list of students graduating during spring commencement. This list will be used later in the year and during the following year to encourage these student members to maintain their membership as regular members.

d. July-August

1.) Review reports from Denver and then:

A.) Provide President with a list of new members

B.) Contact members reported expired in March-April and that have not been reinstated by May-June.

2.) Plan and prepare for recruitment drive.

e. September-October

1.) Review reports from Denver and then:

A.) Provide President with a list of new members

B.) Contact members reported expired in May-June and that have not been reinstated by July-August.

2.) College representatives recruit student members and encourage students to provide Denver SRM office with address changes.

3.) Contact students that graduated during the past year (utilize list developed earlier in the year) to encourage these students to become regular members. The President should be asked to write each of these recent graduates a letter to encourage them to maintain their membership in SRM.

4.) Conduct recruitment drive for regular members.

f. November-December

1.) Review reports from Denver and then:

A.) Provide President with a list of new members

B.) Contact members reported expired in July-August and that have not been reinstated by September-October.

2.) Follow-up with second contact with recent college graduates to encourage maintaining membership as a regular member.

PAST PRESIDENTS AND MEMBERS OF BOARD OF DIRECTORS

OFFICERS OF NORTHERN GREAT PLAINS SECTION SOCIETY FOR RANGE MANAGEMENT

| | | | | | |
|--------------|-----------------|-----------------|-----------------|-----------------|-------------------|
| | 1950 | 1951 | 1952 | 1953 | 1954 |
| President | Dan Fulton | Dan Fulton | Bruce Orcutt | F. D Larson | J.B Campell |
| V. President | Bruce Orcutt | Bruce Orcutt | E. J. Woolfolk | W. Whitman | Les Albee |
| Sec. Treas. | Tom Dudley | Tom Dudley | F. A. Branson | N.A. Jacobsen | Robert Lodge |
| Council Mem. | H.P. Holzman | J. A. Campbell | L. Albee | Arthur D. Miles | E. J. Woolfolk |
| Council Mem. | S.F. Hlebichuk | L. Albee | D. Short | Hobart Peters | K.C. Parker |
| Council Mem. | L.C. Hurtt | F. D. Larson | ? | ? | Arthur D. Miles |
| Council Mem. | F. D. Larson | D. Short | ? | ? | Hobart Peters |
| Council Mem. | A. Campbell | | | | |
| | 1955 | 1956 | 1957 | 1958 | 1959 |
| President | Les Albee | Warren Whitman | George Holladay | Walter Houston | Lloyd Good |
| V. President | Mons Teigen | R. Youngman | Walt Houston | L. R. Good | B. Brewster |
| Sec. Treas. | George Rogler | W. Houston | Mel Aaston | Sterle E. Dale | Larkin Langford |
| Council Mem. | K.C. Parker | George Holladay | M.D. Burdick | F.S. Willsom | O.S. Kvaalen |
| Council Mem. | B. Brewster | George Rogler | Pete Hill | S. Smoliak | S. Smoliak |
| Council Mem. | Joe Turelle | B. Brewster | George Rogler | Pete Hill | F.S. Willsom |
| Council Mem. | D. Fulton | D. Fulton | George Holladay | M.D. Burdick | George Ross |
| | 1960 | 1961 | 1962 | 1963 | 1964 |
| President | B. Brewster | R. W. Lodge | Gene Payne | Hugh Cosby | Pete Hill |
| V. President | R.W. Lodge | M.D. Burdick | Hugh Cosby | Pete Hill | George Ross |
| Sec. Treas. | Bill Fallis | Mark Kilcher | Vern Sunberg | Joe Urick | Gerhart H. Nelson |
| Council Mem. | Mark Kilcher | Hugh Cosby | S. Smoliak | S. Smoliak | ? |
| Council Mem. | Larken Langford | Gary Nelson | Russel Lorenz | Russel Lorenz | ? |
| Council Mem. | Oscar Kvaalen | Larken Langford | Gary Nelson | ? | ? |
| Council Mem. | George Ross | Mark Kilcher | Hugh Cosby | ? | ? |

| | | | | | |
|--------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | 1965 | 1966 | 1967 | 1968 | 1969 |
| President | George Ross | Kenneth Rhea | C. Quinnold | Phil Van Cleave | Mel Aaston |
| V. President | Kenneth Rhea | C. Quinnold | Phil Van Cleave | Mel Aaston | Vern Thompson |
| Sec. Treas. | S. Smoliak | ? | Harold Goetz | Harold Goetz | Harold Goetz |
| Council Mem. | ? | ? | James Nelson | Jack Taylor | John Taylor |
| Council Mem. | ? | ? | Frank Gattey | Orian Cusher | Orain Cusher |
| Council Mem. | ? | ? | William Evans | ? | Frank Sparks |
| Council Mem. | ? | ? | John Taylor | ? | Vern Sundberg |
| Council Mem. | | | | | Phil Van Cleave |
| | 1970 | 1971 | 1972 | 1973 | 1974 |
| President | Vern Thompson | Les Anderson | Gene Payne | T. Townley-Smith | Frank Sparks |
| V. President | Les Anderson | Gene Payne | T. Townley-Smith | Frank Sparks | Russ Lorenz |
| Sec. Treas. | Harold Goetz | Lee Buffington | Lee Buffington | Lee Buffington | Lee Buffington |
| Council Mem. | Hugh Cosby | Jerry Hawkinson | Russ Lorenz | William Johnson | Willie Milliron |
| Council Mem. | R.W. Lodge | Bud Slack | Mark Kilcher | Murray Turnbull | Arthur Spencer |
| Council Mem. | Frank Sparks | R.W. Lodge | Jerry Hawkinson | Russ Lorenz | William Johnson |
| Council Mem. | Vern Sundberg | Russ Lorenz | Bud Slack | Mark Kilcher | Jim Bishop |
| | 1975 | 1976 | 1977 | 1978 | 1979 |
| President | Russ Lorenz | R.W. Lodge | Willie Milliron | William Johnson | John Taylor |
| V. President | R.W. Lodge | Willie Milliron | William Johnson | John Taylor | Sylver Smoliak |
| Sec. Treas. | L.M. White | L.M. White | L.M. White | L.M. White | L.M. White |
| Council Mem. | Willie Milliron | William Barker | William Barker | Bud Arneson | Bud Arneson |
| Council Mem. | Arthur Spencer | Lyle Natrass | Lyle Natrass | Paul Nyren | Paul Nyren |
| Council Mem. | William Johnson | Leon Thrans | Leon Thrans | Tom Sparks | Tom Sparks |
| Council Mem. | Jim Bishop | Jim Bishop | Ron Soiseth | Ron Soiseth | Garry Bowes |
| | 1980 | 1981 | 1982 | 1983 | 1984 |
| President | Sylver Smoliak | Jim Bishop | Harold Goetz | Larry White | Ray Salmon |
| V. President | Jim Bishop | Harold Goetz | Larry White | Ray Salmon | Duane Whitmer |
| Sec. Treas. | Larry White | Larry White | Larry White | Richard White | Richard White |
| Council Mem. | Bud Arneson | Ken Nemitz | Pat Currie | Calvin Cibart | Raymond Goroski |
| Council Mem. | Paul Nyren | Delbert Moore | Duane Whitmer | Lee Manske | Ken Nimitz |
| Council Mem. | Tom Sparks | Pat Currie | Calvin Cibart | Raymond Goroski | Duane McCartney |
| Council Mem. | | Duane Whitmer | Lee Manske | Ken Nemitz | Ronald Ries |
| | 1985 | 1986 | 1987 | 1988 | 1989 |
| President | Duane Whitmer | Paul Nyren | Duane McCartney | John Fahlgren | Charles Lura |
| V. President | Paul Nyren | Duane McCartney | John Fahlgren | Charles Lura | Orville Myrvang |
| Sec. Treas. | Richard White | Richard White | Paul Boltsma | Paul Bultsma | Marshall Haferkamp |
| Council Mem. | Duane McCartney | Jan Wright | Lyll Curry | Tom Sparks | Jim Romo |
| Council Mem. | Ronald Ries | Willie Milliron | Chris Hansen | Dennis Phillippi | Mike Humann |
| Council Mem. | Jan Wright | Lyll Curry | Tom Sparks | Jim Romo | Tammy DeCock |
| Council Mem. | Willie Milliron | Chris Hansen | Dennis Phillippi | Tom Hilben | Dan Gayton |
| | 1990 | 1991 | 1992 | 1993 | 1994 |
| President | Orville Myrvang | Dennis Phillippi | Ron Ries | Perry Grilz | Chuck McGlothlin |
| V. President | Dennis Phillippi | Ron Ries | Perry Grilz | Chuck McGlothlin | Mike Brand |
| Sec. Treas. | Marshall Haferkamp | Marshall Haferkamp | Marshall Haferkamp | Marshall Haferkamp | Marshall Haferkamp |
| Council Mem. | Tammy DeCock | Jeff Printz | James Fishburn | Orville Myrvang | Ray Bannister |
| Council Mem. | Grant Griffin | Nancy Fraser | Tom Voss | Ray Bannister | Pete Husky |
| Council Mem. | Jeff Printz | James Fishburn | Orville Myrvang | James Kramer | Kevin Sedivec |
| Council Mem. | Nancy Fraser | Tom Voss | James Kramer | Pete Husky | Dwight Tober |
| | 1995 | 1996 | 1997 | 1998 | 1999 |
| President | Mike Brand | J. Todd Jorgenson | Rod Heitschmidt | Brant Kirychuk | Jeff Printz |
| V. President | J. Todd Jorgenson | Rod Heitschmidt | Brant Kirychuk | Jeff Printz | Tammy DeCock |
| Sec. Treas. | Marshall Haferkamp | Marshall Haferkamp | Elaine Grings | Elaine Grings | Elaine Grings |
| Council Mem. | Kevin Sedivec | Perry Grilz | Bernadette Breun | Mike Schellenberg | Chris Hansen |
| Council Mem. | Dwight Tober | Michel Trembly | William Fortune | Daryl Nazar | Keith Bartholomay |
| Council Mem. | Perry Grilz | Bernadette Breun | Mike Shellenberg | Marshall Haferkamp | Marshall Haferkamp |
| Council Mem. | Michel Trembly | William Fortune | Daryl Nazar | Keith Bartholomay | Allan Foster |
| | 2000 | 2001 | | | |
| President | Tammy DeCock | Michel Trembly | | | |
| V. President | Michel Trembly | Jon Hanson | | | |
| Sec. Treas. | Elaine Grings | Elaine Grings | | | |
| Council Mem. | Allan Foster | Robert Bray | | | |
| Council Mem. | Chris Hansen | Renny Grilz | | | |
| Council Mem. | Robert Bray | Bob Patton | | | |
| Council Mem. | Bob Patton | Mike Schellenberg | | | |

PAST WINNERS OF NGP SECTION AWARDS

Society for Range Management Awards

Chapline Research Award

1992 Bob Ross, Bozeman, MT, Bozeman, MT

Chapline Stewardship Award

1997 Art Bailey, Edmonton, AB

2000 Ray Bannister, Wibaux, MT W.R.

Fellow Award

1977 Bob Ross, Bozeman, MT

1977 Dr. Warren Whitman, Fargo, ND

1990 Dr. Russ Lorenz, Mandan, ND

1990 Dr. Gene F. Payne, Montana State University, Bozeman, MT

1993 Harold Goetz, NDSU, Fargo, ND

1993 John Taylor, Bozeman, MT

1999 Chuck McGlothlin, Park City, MT

2000 Marshall Haferkamp, Miles City, MT

2001 Paul Nyren, NDSU-CGREC, Streeter, ND

Outstanding Achievement Award

1971 Herb Lundin, Watford City, ND

1971 Warren Whitman, Fargo, ND

1972 Bob Ross, Bozeman, MT

1976 Sylver Smoliak, Lethbridge, Alberta

1985 Pat Currie, Fort Keogh, MT

1991 Rod Heitschmidt, Miles City, MT

1995 Jerry Dodd, NDSU, Fargo, ND

1997 Bill Barker, Fargo, ND

1997 Al Frank, Mandan, ND

1998 Rodney Lym

2000 Grazing and Pasture Technology Program

2000 John Berdahl, Mandan, ND

2000 Jon Hanson Mandan, ND

2001 Dwight Tober, Bismarck, ND

2002 Taylor Brown

2003 Elaine Grings, Miles City, MT

Distinguished Service Award

1999 Chuck Hitch

Outstanding Young Range Scientist Professional

1998 Kevin Sedivec, NDSU Fargo, ND

2003 Keith Klement, Miles City, MT

Northern Great Plains Section Awards

Excellence in Grazing Management

1999 Ray Bannister, Wibaux, MT

Outstanding Achievement Award

1997 Art Bailey, University of Alberta, Edmonton, AB
 1997 Bill Barker, North Dakota State University, Fargo, ND
 1997 Al Frank, Agricultural Research Service, Mandan, ND
 1997 Charles McGlothlin, Park City, MT
 1998 Chris Hansen, Napoleon, ND
 1998 Russ Lorenz, Bismarck, ND
 1999 John Berdahl, Mandan, ND
 1999 Marshall Haferkamp, Miles City, MT
 1999 Don Kirby, Fargo, ND
 1999 Paul Nyren, Streeter, ND
 2000 Taylor Brown Huntley, MT
 2000 Phil Currey Melfort, SK
 2000 Chris Nykoluk, Regina, SK
 2000 Dwight Tober, Bismarck, ND
 2001 Tammy DeCock, White Sulpher Springs, MT
 2001 Elaine Grings, Miles City, MT
 2002 William Fortune
 2002 Jeff Printz, Bismarck, ND

Range Scientist of the Year

1983 Clayton Quinnild, Fargo, ND

Rangeman of the Year Award

1983 Pete Hill, Powderville, MT

| Gerald Sharp Memorial Scholarships | | |
|---|---|--|
| 1990 | Lisa Frack | North Dakota State University |
| 1992 | David Davidson Carla Lawrence Brendan Kowalenko | North Dakota State University, Range Science Montana State University, Range Science University of Saskatchewan, Plant Ecology |
| 1993 | Bill Houston Lealand Schoon | University of Saskatchewan, Agronomy North Dakota State University, Animal & Range Science |
| 1994 | Marni Kitto | Montana State University |
| 1995 | Tara Cavander-Vejtasa | Montana State University |

| | | |
|------|---|---|
| 1996 | Trace Gappert Brewer | Montana State University |
| 1997 | Craig Newman Renny Grilz Curt Yanish | Montana State University University of Saskatchewan North Dakota State University |
| 1998 | Charles Ray Schooley Jennifer Anderson Krista Connick | Montana State University North Dakota State University University of Saskatchewan |
| 1999 | Scott Buxbaum Cheri Sykes Curtis Yanish | Montana State University University of Saskatchewan North Dakota State University |
| 2000 | Tandi Fulbright Amanda Stark Shelanne Wiles | Montana State University North Dakota State University University of Saskatchewan |
| 2001 | Tandi Fulbright Alicia Hargrave Amanda Jepsen | Montana State University University of Saskatchewan North Dakota State University |
| 2002 | Tracy Ann Carson Joshua Keown Eldon Loy | University of Saskatchewan Montana State University North Dakota State University |
| 2003 | Joshua Keown | Montana State University |

APPENDIX A

NORTHERN GREAT PLAINS SECTION FORMAT FOR AWARD NOMINATION

DATE _____

NOMINEE: a. Date and place of birth (optional)

b. Address with zip code

c. Occupation, Profession, Employer

NOMINATOR(S): a. Name(s)

b. Address

c. Telephone number (s)

NOMINEE'S EDUCATION, TRAINING, AWARDS

NOMINEE'S ACTIVITIES IN SOCIETY FOR RANGE MANAGEMENT

NOMINEE'S PROFESSIONAL CONTRIBUTIONS TO RANGE MANAGEMENT

NOMINEE'S ACTIVITIES/MEMBERSHIP IN OTHER ORGANIZATIONS

OTHER NOMINEE BIOGRAPHIC INFORMATION

JUSTIFICATION STATEMENT(S) FROM NOMINATOR(S)

*No smaller type than 12 characters per inch

**Please limit nomination to a maximum of five (5) pages

ROTATION OF OFFICERS FOR 2003 THROUGH 2019

| Year | Presidents | | | Directors | | | |
|------|------------|---------|-------|----------------------|----------------------|----------------------|----------------------|
| | Past | Current | Elect | 2 nd year | 2 nd year | 1 st year | 1 st year |
| 2003 | ND | MT | PP | ND | MT | PP | MT (r) |
| 2004 | MT | PP | ND | PP | MT (r) | ND | MT |
| 2005 | PP | ND | MT | ND | MT | PP | ND (r) |
| 2006 | ND | MT | PP | PP | ND (r) | MT | ND |
| 2007 | MT | PP | ND | MT | ND | PP | PP (r) |
| 2008 | PP | ND | MT | PP | PP (r) | MT | ND |
| 2009 | ND | MT | PP | MT | ND | PP | MT (r) |
| 2010 | MT | PP | ND | PP | MT (r) | ND | MT |
| 2011 | PP | ND | MT | ND | MT | PP | ND (r) |
| 2012 | ND | MT | PP | PP | ND (r) | ND | MT |
| 2013 | MT | PP | ND | ND | MT | PP | PP (r) |
| 2014 | PP | ND | MT | PP | PP (r) | MT | ND |
| 2015 | ND | MT | PP | MT | ND | PP | MT (r) |
| 2016 | MT | PP | ND | PP | MT (r) | ND | MT |

| | | | | | | | |
|------|----|----|----|----|--------|----|--------|
| 2017 | PP | ND | MT | ND | MT | PP | ND (r) |
| 2018 | ND | MT | PP | PP | ND (r) | ND | MT |
| 2019 | MT | PP | ND | ND | MT | PP | PP (r) |
